



THE JOB LIST

THE DELEGATE COMPOUND

TASKS I EXCEL AT

TASKS I'M NOT GREAT AT

TASKS I
LOVE

A



B



C



D



TASKS I
DISLIKE



TRUSTEDTEAM

**List the jobs in
Box D**
(and from C if you
have less than 3)

**Identify how you could
delegate that role**

First Action

**Who/
what to
do**

**By
when?**
